



Job Title: Corporate Controller (Req # 1178)

Position Location: Intematix Corporate Headquarters, Fremont, CA

Reports to: CFO

General Purpose/Objective:

This position is primarily responsible for planning, organizing, managing and directing the programs and activities Accounting and Tax Planning functions; overseeing billing and collections and revenue recognition; providing expert professional assistance and support to management on financial, accounting, managerial accounting, and related matters; and performing related duties as assigned.

This position also reviews, analyzes, and interprets financial and budgetary reports, assisting with, or leading the preparation of annual financial forecasts, overseeing the development of financial accounting systems required to maintain reporting requirements and selecting, developing, and evaluating personnel to ensure the efficient operation of the function by performing the following duties. These duties are performed on both a local-level across the subsidiaries and on a consolidated-reporting basis.

Essential Duties and Responsibilities:

Core duties and responsibilities include the following. Other duties may be assigned.

- Manages all aspects of the accounting activity on a global level, participating and leading key areas of the financial statement analysis activities, supporting financing and fund raising activity, architecting and implementing cost accounting activities and cost controls.
- Oversees activities according to US-GAAP (and soon IFRS) reporting requirements
- Primary interface with external auditors and tax advisors.
- Designs and implements strategies for tax reporting and tax analysis (does not prepare tax returns but does gather and collate required information).
- Prepares and presents monthly financial statements and reports
- Handles cash management and cash forecasting
- Assumes the role of key decision-maker in regards to setting of accounting procedures and internal controls
- Monitors and regulates investment and treasury activities
- Performs in-depth accounting analysis of all general ledger and sub-ledger accounts
- Manages all activities to comply with all finance-related legal & regulatory requirements
- Plans, organizes, controls, integrates and evaluates the work of the Accounting & Finance department, including accounting, cash management, billing and collections, chart of accounts, standard cost based methods
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- Develops, implements and monitors long-term plans, goals and objectives focused on achieving the department's mission and assigned priorities
- Participates in the development of and monitors performance against the annual budget and operating plan;
- Manages and directs the development, implementation and evaluation of plans, policies, systems and procedures to achieve annual goals, objectives and work standards
- Plans and evaluates the performance of supervisors and staff; establishes performance requirements toward personal development targets
- Regularly monitors performance and provides coaching for performance improvement and development of supervisors and staff
- Develops and maintains global asset tracking systems
- Supervises, manages, participates in, and coordinates preparation and presentation of the budget, financial reports and financial performance of the company to the Management Team, Audit Committee and the Board of Directors
- Prepares for and complies with appropriate regulatory mandates such as Sarbanes-Oxley over appropriate time frames.

Required Qualifications:

- CPA Background required
- Previous small company experience
- Accounting degree from accredited institution of higher education
- At least 10 years of relevant experience with international consolidations.
- Significant prior experience managing worldwide staff.
- Strong hands on experience with a mid to large enterprise accounting systems.
- Effective oral and written communication skills.
- Must have strong financial presentation skills.
- Strong global leadership skills.
- Experience with Microsoft Dynamics AX is a plus

Principals only! Send resumes and cover letter to: Jobs@intematix.com